

## Gist of Govt. Orders on Pensions Disbursement

1. Payment of Pensionary Benefits in the absence of Party Copy : Vide :-
  1. AGlr.No. PM/III/2012-13/DTOMEET/40245 dt : 28-5-2012
  2. AG's Ir.No. PAG (A&E)/PM/III/2018-19/Misc/270308 dt : 11-10-2018 & dt : 28-6-2018.
  3. AG's Ir.No. PAG (A&E)/PM/III/2018-19/Misc/260150 dt : 11-10-2018 & dt : 28-6-2018.
2. The Disbursement Officer make the Payment of Un-drawn Pension & Family Pension (after three years) Under T.R. 16 SR 86(b) & TR 16 89(a) & 89 (b) Amendment orders issued vide :-  
(G.O.Ms.No. 80 Fin (TFR) dept. dt : 23-6-2016 upto Rs. 5,00,000/-). See Sl.No. 35
3. Payment of LTA & Death Relief and Release of Family Pension to the Legal Heirs - If Nomination i.e. Name of the Nominee is available in PPO - No legal Heir Certificate or Family Member Certificate is required :- Vide :-  
(Govt. Cir.Memo 743/147/PSC/2009 dt : 29-5-2009 of Fin. (PSC) Dept.)
4. Additional Quantum of Pension Payable to Pensioners / Family Pensioners on attaining the age of (70) years and above: Vide: G.O.Ms.No.57 Fin(Pen-1) dept. dt: 11-6-2021.
  - i. Percentage on Basic Pension as per the table of the G.O. 1st cited.
  - ii. AQP on Basic Pay shown separately be ignored.
  - iii. D.R. is admissible on AQP time to time enhancement.
  - iv. If he / she completed 70-years age in the middle of the month, the AQP is payable Ist of the same month.Ex. : 18th of August 2008 - completed 70 years AQP of is payable from 1-8-2008.
5. The following documents are helpful as they contain date of birth details for payment of AQP, if the date of birth not found in P.P.O. :- Vide  
(G.Memo No. 17919/82/A2/PSC/2010 dt : 17-7-2010)  
(1) Matriculation certificate (2) Pan Card (3) Passport (4) Driving License  
(5) Election ID (6) Medical Certificate issued by DMO / Standing Medical Board.  
In case, the Medical Authority issued Age Certificate (i.e. Age only) in such cases July month & 16<sup>th</sup> day have to be taken as Date of Birth as per the existing Pension Rules.  
Ex : If a pensioner's age certified as (76) years completed in the year 2010, then his date of birth shall be as 16-7-1934. (i.e. 2010-76 = 1934) (TTEAD 2017 P.No. 53)
6. In case Pensioners / Family Pensioners are living in rural areas, the (life certificate) Annual Verification Certificate may be attested by E.O. of G.P. concerned who are crossed (75) years and those who are ill or Invalid and certify that the pensioner is



physically not in a position to move from the Bed. Vide G.O.Ms.No. 205 Fin. (PSC) dept. dt : 4-6-2010.

7. The Payment of LTA, Death Relief and release of Family Pension - In case the GPO, CVPO authorisations etc., are received from the AGAP, Hyd., after demise of Service Pensioners, the Payment may be arranged to the Nominee as shown the Annexure - II (Nomination form) & As available in the PPO.  
Vide JDPPPO Hyd. Cir.Memo No. B2/7243/JD/PPO/2006 dated : 6-12-2006 r/w G.O.Ms.No. 263 F&P (FW.PSC) dept. 23-11-1998 (Revised Pension forms) Revised Pension Rules 1980.
8. Payment of First Pension / Gratuity / Commutation Value of Pension (New Cases only) at last station where the Govt. Servant retired.  
Vide :- Govt. Cir.Memo No. 20928/264/PSC/2008 dt : 18-12-2008.
9. In case of Pensioner drawing Two Pensions (i.e. Service Pension and Family Pension).  
The following are payable Vide :-  
Govt. Cir.Memo.No. 10387/18/A2/Pension-1/2012 dt : 25-4-2012.
  - i. Only One DR on Pension which ever is beneficial.
  - ii. Only One Additional Quantum of Pension on One Pension.
  - iii. Only One Medical Allowance on One Pension
  - iv. Only One Death Relief On One Pension.
10. The Interim Relief (I.R.) shall be calculated on Both the Pensions.  
If the Pensioner is drawing Two Pensions.  
Vide :- G.O.Ms.No. 11 Fin. (Pen-I) Dept. date : 9-1-2014 (Para - 9)  
2) If the Pensioner Re-employed / Employed shall not be eligible to draw I.R. on Pension / F.P. (Para - 10)
11. On Re-marriage of Spouse (Widow / Widower) her / his family pension will be seized.  
But, She/He will be continued in Govt. Service even after remarriage Vide :- Govt. Memo. No. 873/Ser-A/85 dt : 27-1-1986 of GAD and Govt. Memo. No. 40130/Ser-G/2009-1 dt : 8-6-2010.
12. Revised Format Communicated for Payment of LTA & Conversion to Family Pension  
Vide :- DTA Cir.Memo.No. H4/227/2019 dt : 19-1-2019 & 29-1-2019 w.e.f. 1-2-2019.
13. No recovery shall be made with retrospective effect if the Pension sanctioned is less than Provisional Pension (or) Pension is reduced to with held either permanently or for a specified period (i.e. It may be implemented from the date of issue of the orders)  
Vide :- Govt. Memo.16034/44/A1/Admn.I/2005 dt : 24-10-2005 r/w rule 52(2) of APRPR 1980 and Rule - 14 of Pension Code.

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14. Here after for the New Pensioners, the (PPO) Pensioners copies should be handed over to the Pensioner after personal verification of the Pensioner.  
Vide :- DTA TS Hyd. Cir.Memo.No. H4/1718/2018 dt : 19-11-2018.
15. There is no restriction on payment of Family Pension in respect of Physically challenged / Mentally retarded children even after their marriage, subject to fulfilment of all other conditions in the G.O.Ms.No. 315 dt : 7-1-2010 Fin. Dept., Vide :- Govt. Memo.No. 316/278/A2/HRM-V/2015 dt : 13-2-2016. (TTEA Diary 2017 - P.No. 30)
16. Payment of Medical Allowance to the all Pensioners including Provisional Pensioners and Anticipatory Pensioners Vide :- Govt. Memo.No. 419/277/A2/HRM-V/2015 dt : 30-11-2015 & DTA TS Hyd.Memo.No. H1/4876/2015 dt : 18-12-2015. (TTEA Diary 2017 - P.No. 36 & 35)
17. Payment of Death Relief to the Pensioners (In case of Death) :- The family of the deceased Pensioner is eligible for death relief of actual amount of Pension as admissible on the date of death. i.e. The Net Pension being paid every month while he was alive Vide :- DTA Cir.Memo.No. D2/13001/2003 dt : 30-8-2005. (TTEA Diary - 2017 P.No. 53 and APTSA diary 2008 - P.No. 98).
18. Transfer of PPO to New Stations - Instructions - Issued - Vide :- DTA Cir.Memo.No. H1/4637/2016 dt : 6-12-2016. (TTEA Diary 2017) P.No. 57.
19. Excess Payments to Family Pensioners due to double drawal of DA on Compassionate Appointment Pay & DA Recovery in Instalments. Vide :- Govt. Cir.Memo.No. 20704/133/PSC/2007 dt : 24-10-2007 (UK Vol. VIII) P.No. 1070.
20. For Payment of Funeral Charges - No Need of Pensioners portion of PPO required Vide : DTA Memo.No. H4/2354/2019 dt : 15-5-2019. And to Family Pensioners Vide :- G.CM No. 4007-A/69/A2/HRM-V/2017 dt : 27-4-2017 (TTEA - 2018, P.No. 21).
21. Authorisation of Family Pension and Other Payable amounts to the Pensioner Expired Abroad and his spouse is living Abroad - Authorisation of the Family Pension in the absence of Personal appearance before the PPO furnishing of Documents - Certain Instructions Issued - Vide :- Govt.Cir.Memo.No. 57-A/II/A2/HRM-V/2017 dt : 27-2-2017, 12 Certificates attested by Concerned Embassy / Consulate P.No. 24 of TTEA 2018 Diary.
22. The following are payable In Case of Death Relief (i.e., Funeral Charges) to the legal heirs in the event of the death of the Service Pensioners and Family Pensioners vide Govt. Lr. No. 10348/138/A2/HRM-V/2017 dt. 8-9-2017 (Udyoga Kranti Monthly Magazine for the month of 9/2017) :-



\* Basic Pension + Dearness Relief + Addl. Quantum of Pension + Interim Relief + Medical Allowance, in the lumpsum amount equal to one months pension subject to a Minimum Pension of Rs. 20,000/- (G.O.Ms. No. 100 Fin. Dept. dt. 21-7-2015 and DTA Cir. Memo No. D2/130001/2003, dt. 30-8-2005 (TTEA Dairy 2017 - P.No. 53).

23. Payment of Death Relief to the Spouse of the Service Pensioners who died while drawing Provision Pension under Revised Pension Rules 1980, vide Govt. Lr. No. 1641/40/A2/RTI/HRM-V/19 dt. 28-5-2019 (Udyoga Kranthi Monthly Magazine for the month of 10/2019).
24. In respect of Pensioners drawing two Pensions viz. service pension and family pension. Both pensions shall separately be eligible for enhancement to a minimum of Rs. 9,500/- p.m. The employed Family Pensioner shall not be entitled for payment of Dearness Relief on family pension irrespective of the fact that he/she is getting Dearness Allowance on his/her Pay. (G.O. Ms. No. 55 Fin. Dept. (HRM-V) dated. 11-6-2021 - Para - 24).
25. The Govt. employees who are appointed on compassionate grounds shall not be entitled to the Dearness Relief on Family Pension Vide G.O. Ms. No. 55 Fin. Dept. (HRM-V) dated. 11-6-2021 - Para - 24.
26. As per Law Divorce is not valid unless it is decreed by the competent court. The agreement reached in front of caste elders is not be a valid divorce. Hence, A G is informed that unless a decree of divorce is issued by the competent court, the cases should not be considered. (vide Lr.No. 4007/68/A2/HRM-V/2017 dt : 7-4-2017 of the Secretary to Govt. Fin. (HRM-V) dept. T.S. addressed to the AGTS, Hyd.) (see Udyoga Kranthi Monthly Magazine for the month of 12/2019).
27. Payment of Retirement Benefits on the day of Retirement - As per the orders of Honorable Chief Minister - Forward the pension papers before Six Months. (vide Govt. Cir.Memo.No. 15595-A/312/A2/HRM-V/2016 dt : 24-12-2016) (see Udyoga Kranthi Monthly Magazine for the month of 1/2017).
28. All the DDO's should furnish a list of employees due to retire next six months of a Calender year (i.e. January to June & July to December) to the salary bill of DDO's for the month of January & July every year. (vide Govt.Cir.Memo No. 459/84/PSC/2009 dt : 11-5-2009)
29. The Pension sanctioning authority should append a certificate in the Pension papers stating that "They have verified the services with reference to pay rolls, Pay fixations, including the A.A.S. Appointments / Pay fixations from time to time till the date of retirement. (vide Govt.Cir.Memo.No. 42/PSC/2012 dt : 17-2-2012 of Fin.(PSC) dept)



30. The Pension papers should send to the A.G.T.S., Hyd. at least Three months before the retirement of an employee. (vide Govt.Cir.Memo.No. 1912/20/A2/HRM-V/2014 dt : 5-8-2014)
31. Two Family Pensions are not payable vide Govt. Cir.Memo.No. 3548/Ser.G/A2/2010-8 dt : 24-3-2012 G.O.Ms.No. 353 Fin.Dept.dt : 4-12-2010. P.No. 259-260-UK Comp. Book Vol. - II and UK Vol. IX - P.No. 205-206.
32. The Notional Annual Grade Increment sanctioned due on the day following his retirement not count for Encashment of Earned leave vide Govt.Cir.Memo. No. 4615/80/A2/HRM-V/2017 dt : 22-4-2017) (See TTEA Diary 2018 P.No. 227)
33. The Notional Annual Grade Increment Sanctioned on the day following his retirement counts for the purpose of Pensionary Benefits only (vide G.O.Ms.No. 235 F&P dt : 27-10-1998 r/w rule 32 of TRPR 1980).
34. P.P.O. Authorisation valid upto Three years.  
G.P.O. Authorisation valid upto Three years.  
CVPO Authorisation valid upto No limit.  
(As per AGTS, Hyd. Lr.No. PAG (A&E)AP/TS/Hyd/RTI/PM&FM/1/2016-17/206474 dt : 25-1-2017. And G.O.Ms.No. 92 Fin. dept. dt : 13-5-2011).
35. Un-drawn Pension for more than Three years, the Pension shall cease to be payable. If the pension afterwards appears, the disbursing officer may renew his payments, If no objection is found as a result of Police Enquiry (from Dist. Police Officer). The Arrears upto Rs. 5,00,000/- (Rupees Five Lakhs only) may be paid and above Five lakhs, Finance Dept., permission is required. The Pension may be paid from the date of appearance under SR 86 & Instn.60 of TR 16 of Try Code Vol-I and vide G.O.Ms. No. 38 Fin. (TFR) Dept., dt. 5-6-2020 TR.16. Inst. 60.
36. The Pension not drawn for Three years shall cease to be payable and send the Both halves of PPOs' to the AGTS, Hyderabad for cancellation. Under SR 87 & Instn.60 of T.R.16 of Try Code Vol-I.
37. Revised Annual Verification Certificate 1st Time Annexure I & II issued vide G.C. Memo No. 10393 - A/79/PSC/2005, dt. 19-10-2005.
38. The Dearness Relief is payable on the Anticipatory Service Pension vide G.O. Ms.No. 273 F&P (FW-Pen.I) dept., dated : 22-9-1983 and Govt., Cir. Memo No. 10759/311/ Pen-I/85-1, dated : 16-6-1985 of Govt. of A.P. (See Udyoga Kranthi Monthly magazine November 21.
39. The Personal Pay (P.P.) sanctioned during pay fixation counts for pensionary benefits under rule 31 (iv) of RPR 1980 and G.O.Ms. No. 68 Fin. Dept. dated .28-4-2011.

40. G.O.Ms.No.113 Fin.(TFR) dept. dt.15-7-2022 = Adjustment of  
Excess paid Service Pension of deceased S.P. in F.P. Regd.

**D.T.A.T.S. HYD.**

Endt.No. H4.../...pen.../2023.....Dt.....09-2023

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and Necessary Action.

To,  
All the Deputy Director of  
District Treasuries in the State &  
The JD PPD Hyderabad.

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**DIRECTOR**  
Directorate of Treasuries & Accounts  
TELANGANA, HYDERABAD.

30/9/23

30/9/23