

Citizen Charter of Treasuries

[G.O.Rt.No.2275, Dated: 23-04-2008 of Finance (Admin.I) Department]

S.No.	Name of the Service	Period
1.	Enfacement of Challans	Instantaneously
2.	Enfacement of Challans of Departments	Same day
3.	Passing of pay bills	Schedule Time
4.	Reconciliation of Departmental figures	5 Days
5.	Supplementary bills	5 Days
6.	Loans and Advances bills	5 days
7.	TA/TTA/FTA/LTC etc.	5 Days
8.	Contingent bills	5 Days
9.	GPF Advances	3 Days
10.	Issue of certificate of credit	5 Days
11.	Other bills	5 Days
12.	Forwarding of GPF Authorisations of STOs	3 Days
13.	Communication of Budget authorisation to STOs	3 Days
14.	Forwarding of transfer of PPOs	3 Days
15.	Refund bills	7 Days
16.	Adjustment bills of DA to GPF	7 Days
17.	Verification of Missing credits	7 Days