

GOVERNMENT OF TELANGANA
TREASURIES AND ACCOUNTS DEPARTMENT

Circular Memo. No. G4/APR/2020

Dated: 28.04.2022

Sub: PS- T&A Dept- Submission of Annual Property Statements in -
Circular Instructions Issued- Regarding.

- Ref: 1) G.O.Ms.No. 580, GAD (Ser-C) Dated: 01.10.2011
2) Cir. Memo.No. : 41977/Ser/C/A1/2009, GAD (Ser-C) Dept, Dt.
15.02.2010
3) Cir Memo. No. 695/Ser.c./2006 dt. 12.10.2006.

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Attention of all the Unit Officers mentioned in the address entry is invited to the captioned subject.

According to sub-rule (7) of Rule (9) of Telangana civil Services (Conduct) Rules 1964, every Government employee other than a member of the Telangana Last Grade Service and Record Assistant in the Telangana General Sub- ordinate Service, invariably has to submit his/her statement of all immovable/movable (values exceeding Rupees One Lakh Only) properties owned, acquired or inherited by him/her, his/her family members in the proforma prescribed in the said rule as at Annexure-I and II, before 15th January of every year.

Further, as per para (5) of ref 3rd cited, the Director General, Anti corruption Bureau, Hyderabad has informed that in the instances where the concerned authorities are addressed by the Anti-Corruption Bureau for furnishing information pertaining to the Annual Property Returns filed by the Accused Officers and their pay particulars, they are receiving replies stating that no Annual Property Returns are filed or they are not traceable with the Government. But the Annual Property Returns are required for the purpose of proving the case of assets disproportionate to the known sources of income of a government servant or otherwise and the DG. ACB, has therefore requested to issue orders to the concerned authorities/Departments for strict compliance of sub-rule(7) of Rule 9 of Telangana civil Service (Conduct) rules, 1964, and also requested to make the concerned controlling officers accountable for ensuring that all subordinate officers file Annual Property Returns as per the rules.

In the light of above, all the Unit Officers are also informed that, every year, O/o. DTA, TS, Hyd is issuing instructions to all the Unit Officers of Treasuries and Accounts Dept., to pay personal attention with regard to obtaining of the Annual Property Returns from the employee of T & A Department in triplicate and to

- a) Furnish One copy to appointing authorities
- b) File One copy in the service register and
- c) Retain One copy as office copy, permanently

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It is pertinent to mention here that in the Annexures I & II prescribed for APRs there is a column for mentioning the details of orders issued treating the transactions as intimation/according sanction for acquiring properties. However, as seen from certain APRs, it is observed that some of the employees are neither obtaining sanction/permission nor making intimation of the acquiring property but simply mentioning the details of property. Moreover certain APRs are filled with incomplete details. Despite clear Rule position, various unit officers are forwarding the Annual Property Returns in a routine manner without verifying the APRs as to whether all the details are mentioned in the Annual Property Returns and the same are supported with documentary evidence (wherever necessary) or otherwise.

Keeping in view the above, the following instructions are issued with regard to furnishing of Annual Property Returns by the unit officers of T & A Department.

- 1) Full name of the Officer/Staff (i.e., Surname, Middle Name, Last Name in block letter, and), his designation and place of working shall be mentioned at the space provided in the heading of Annexure-I & II of the Annual Property Returns.
- 2) If there is a mention of any details of property in the Column No. (3) of Annexure-I, the authority who acknowledges the Annual Property Returns shall ensure that the same are supported by the copies of orders wherein the transaction was treated as information/ sanction was accorded for acquiring property. If not, the authority shall furnish remarks to Head of the Department wherever necessary.
- 3) Full name (Surname, Middle Name, last name) of the individual employee I.D.No. and Office address shall be mentioned in BLOCK letters below the signature of the Govt. servant in Annexure - I and II.
- 4) The annual property Returns of every year shall be obtained by January 15th subsequent year and shall furnish one copy of APR to the competent Authority, who is delegated with powers to receive and verify property statements.

Therefore, all the unit officer of T&A Department are once again requested to examine the APRs receive by them thoroughly duly following the above instructions and in terms of the orders issued by the Government from time to time, before clubbing them in personal files/forwarding them to competent authority.

Sd/- K.SRC. Murthy
Director of Treasuries and Accounts

To
All the Deputy Directors/District Treasury Officers in the State
All the Heads of Accounts Branches
The Joint Director, Pension Payment Office, Nampally, Hyderabad
The Dy. Director (Admn) O/o. DTA, TS, Hyderabad
Copy to the table of the Director, TS, Hyd for kind information

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Adanorny
28/04/2022
Assistant Treasury Officer